

## Minutes of the Presbytery of London

Almanarah Presbyterian Church, London, Ontario, Tuesday, February 9, 2010, 7:00 pm

In London, and within Almanarah Presbyterian Church, the Presbytery of London met in Regular Session on Tuesday the ninth day of February, two thousand and ten, at the hour of seven o'clock in the evening.

- Constitution**        The Moderator, the Reverend Keith McKee welcomed everyone to the meeting and constituted the Court with prayer.
- Worship**             The Worship service was led by Mr. William Khalil, Lay Missionary with Special Training at Almanarah, with music provided by the Youth of Almanarah.
- Welcome,  
Courtesies and  
Announcements**     The Moderator welcomed representatives from the WMS, Margaret McCullough and Mildred Greig. Andrew Reid introduced the new Alternate Representative Elder for New St. James, Mrs. Anne Stephenson, and representatives from St. James, North Yarmouth, John Van Eyk and Carl Taylor were also introduced.
- Attendance**         John Bannerman, Charlotte Brown, Mavis Currie, Keith McKee, Lynn Nichol, Andrew Reid, Robert Shaw, Kevin Steeper, Mark Turner, Ministers; John Cameron, Bruce Dickert, Carlton Dindial, Ruth Ann Drozd, Chris Evans, Larry Gibbings, Theresa Glithero, Harrison Greig, Tom Jeffery, Mark Jones, Patrick Laurin, Jacqueline Leitch, Ross MacKay, Joan Mansell, Matthew Marshall, Margaret McCullough, Linda McKenna, Sheila McMurray, Nancy Newell, Barbara Nyitray, Linda Riddell, Joe Ruitenbeek, Don Speir, Nancy Springer, Anne Stephenson, Trudy Van der Hoek, Peter VanderKooy, Elders; Carol Rayner, Treasurer; Andras Rameshwar, Ordained Missionary; Robert Wilson, Lay Missionary, Rob Evans, Elmwood, Mildred Greig, Knox, Komoka, John Van Eyk, Carl Taylor, St. James, North Yarmouth.
- Regrets**             Deb Dolbear-Van Bilsen, Kathy Fraser, Tom Godfrey, Terry Ingram, Ian Johnston, Amanda MacMillan, Norma Stevenson, Michael Stol, Ministers; Bob Baron, Marg Chester, Ian McFarlane, Wilma Reath, Donna Jean Van Bilsen, Elders.
- Docket**             **MOTION:** (Evans / Jeffery) THAT the Docket as circulated be adopted for the meeting. CARRIED.
- Administrative  
Business**           **MOTION:** (Evans / Jeffery) THAT the Minutes of the Regular Meeting of January 12, 2010 be adopted as circulated. CARRIED.
- MOTION:** (Evans / Jeffery) THAT the Minutes of the Special Meeting of January 27, 2010 be adopted as circulated. CARRIED.
- The Clerk, Mrs. Chris Evans, presented the Report of the Administrative Team.

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**REC. #1** (Evans / Jeffery) THAT the following correspondence be received for information:  
**CARRIED.**

Number	From	Regarding
10-04	K. Kim, PWS&D	Thank you for Donation in memory of Sandra Ballagh
10-05	S. Kendall	Acknowledgement of list of Commissioners to GA
10-08	S. Kendall	Acknowledgement of Remits A,B,C - All Approved

**REC. #2** (Evans / Jeffery) THAT the following correspondence be referred as named:  
**CARRIED.**

Number	From	Regarding	Refer To
10-01	T. Hamilton, General Assembly Office	Nominating Committee	Commissioners
10-02	D. Muir, Clerks of Assembly	Lay Missionaries/Communion	Read to Court
10-03	M. Munnik, Presbyterian Record	Nominations for Board of Directors	Admin. Team
10-06	T. Hamilton, Assembly Office	Presbytery Statistics	Clerk
10-07	T. Hamilton, Assembly Office	Invitation to make nominations	Denom. Wk. Team
10-09	T. Hamilton, Assembly Office	Business Committee	Admin. Team
10-10	Southdale Chaplaincy, K. Ballagh-Steeper	Request for \$5,000 additional funds	Presbytery
10-11	LMA - Canada Ministries	Rural Summer Grants	Circulated
10-12	R. Evans, Almanarah Session	Recommending W. Khalil for Educ. & Reception	Students & Ed.

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### ROLL

**MOTION:** (Evans / Jeffery) THAT the name of Mrs. Anne Stephenson be added to the Roll of the Presbytery of London as Alternative Representative Elder for New St. James Presbyterian Church, London, effective immediately.  
**CARRIED.**

Due to the departure of the Rev. Sabrina Caldwell, we need to reduce the number of Equalizing Elders by one. Mrs. Theresa Glithero has volunteered to step down as an Equalizing Elder as she will be finishing her term this June.

**MOTION:** (Evans / Jeffery) THAT Theresa Glithero be dismissed as an Equalizing Elder with the thanks of the Court for her diligent service to the Presbytery. **CARRIED.**

The Moderator rose to thank Theresa for her service to the Presbytery.

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### **GENERAL ASSEMBLY 2010**

Re: Correspondence #10-01 requesting the Presbytery of London to name a minister/diaconal minister to the Committee to Nominate Standing Committees of the General Assembly.

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**MOTION:** (Evans / Jeffery ) THAT the Rev. Lynn Nichol, one of our Commissioners to General Assembly in 2010 be named to the Committee to Nominate Standing Committees of the General Assembly. **CARRIED.**

Re: Correspondence #10-09:

**MOTION:** (Evans / Jeffery) THAT Mrs. Elaine Allen be named as the secretary for this year's business committee. **CARRIED.**

The Administrative Team reminds everyone that the next deadline to apply for the next distribution of Ailsa Craig moneys is February 28, 2010.

The Clerk reminded everyone that the March meeting of Presbytery is the deadline for completing and submitting Ballots to Nominate the Moderator of the 2010 General Assembly.

**Session Records** Mr. Rob Evans had reviewed the Session Records of Knox Presbyterian Church, St. Thomas.

**MOTION:** (Jeffery / Evans) THAT the Session Records of Knox Presbyterian Church, St. Thomas, be attested as being neatly and correctly kept, with the following note: 27.2. **CARRIED.**

**Students and Education Team** No Report

**Denominational Work Team** No Report

**Vacancy and Visitation Team** Mr. Tom Jeffery presented the report of the Vacancy and Visitation Team.

**RECOMMENDATION #1:** (Jeffery / McCullough) THAT regular congregational visits consist of one minister and an elder from their congregation(s) and three members of the Vacancy and Visitation Committee, with the first meeting to be called by the designated member of the Visitation Committee. **CARRIED.**

**RECOMMENDATION #2:** (Jeffery / McCullough) THAT outstanding visits be completed by the May meeting of the Presbytery of London. **CARRIED.**

**RECOMMENDATION #3:** (Jeffery / McCullough) THAT the following congregations be visited and reports be presented at or before the June meeting of the Presbytery:

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a) North Caradoc-St. Andrews / Knox-Komoka - by team of Rob Shaw + an elder from Knox-St. Andrews, Dutton Church, and Donna Jean Van Bilsen, Gerald Stocking and Ruth Ann Drozd, with the first meeting to be called by Gerald Stocking.

b) Almanarah-London - by team of Terry Ingram + an elder from Oakridge Church and Tom Jeffery, Gerald Stocking and Margaret McCullough, with the first meeting to be called by Tom Jeffery. **CARRIED.**

**RECOMMENDATION 4** (Jeffery / McCullough) - This motion was withdrawn and will be presented at the March Meeting of Presbytery.

**RECOMMENDATION #4:** (Jeffery / McCullough) THAT the yearly review of the Clerk be completed by a team consisting of Gerald Stocking, Donna Jean Van Bilsen and Tom Jeffery, this review to be completed and reported at or before the May meeting of Presbytery. **CARRIED.**

**RECOMMENDATION #5:** (Jeffery / McCullough) THAT Gerald Stocking, Donna Jean Van Bilsen and Tom Jeffery meet with the Treasurer to review her position and to ascertain her willingness to stand for another year, and report at the April meeting of Presbytery. **CARRIED.**

**RECOMMENDATION #6:** (Jeffery / McCullough) THAT Michael Stol, Kathy Fraser and Ruth Ann Drozd serve as the Moderator Search Team, to seek and bring forth nominations for Presbytery Moderator for the following years: 2010/11 and 2011/12 (having confirmed the willingness of the candidate(s) to serve) at the next regular meeting of Presbytery. **CARRIED.**

The Clerk indicated at her review last year that she will not be renewing her contract for a third three-year contract, and in doing so allows ample time for the search for a new clerk to be completed.

**RECOMMENDATION #7:** THAT a committee be formed by the Vacancy and Visitation Committee (by calling for volunteers) to serve as the search team for Clerk of Presbytery to assume responsibilities May 1, 2011. The mandate of the committee is to review job description, expected hours and salary and new equipment required to assume role and submit draft budget for equipment to Treasurer in fall 2010, and to seek out candidates and bring forth recommendations to Presbytery no later than February meeting of Presbytery 2011. **CARRIED.**

### Leading with Care Committee

The Leading with Care report had been circulated, and attention was drawn to two upcoming workshops: April 28, 2010, 7 - 9 pm at Elmwood Avenue Presbyterian Church, with David Phillips, to review the LWC policy, share helpful hints and have an opportunity to raise questions; October 2, 2010 from 10:00 am - 2:30 pm at Elmwood Avenue Presbyterian Church, with Susan Shaffer, to raise awareness and

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review the policy on Sexual Abuse and Harassment. The April workshop is intended for all Clergy, as well as the Coordinators of Leading with Care in each congregation, and any others who would be interested. The October workshop is for all Clergy and Elders.

**Hospital Visitor Team** Charlotte Brown presented the report from the Hospital Visitor Team.  
**MOTION:** (Brown / Springer) THAT the Hospital Visitor (Doug Bruce) be given a stated hour annually at the May meeting of Presbytery. **CARRIED.**

**MOTION:** (Brown / Springer) THAT Presbytery provide a roster of the names of clergy willing to respond to emergencies, such as baptisms, or communion, at the request of the Hospital Visitor. Names are to be submitted to the Committee's convener, Marg Chester by March 1, 2010. 519-438-8837, [mchester@sympatico.ca](mailto:mchester@sympatico.ca). **CARRIED.**

**Youth and Campus Ministry** Mavis Currie reported verbally that plans are well under way for the One-Day Wonder event on February 20<sup>th</sup>.

**Website and Communications Team** No Report

**Small Church Ministries Fund** No Report

**G.A. 2011 Local Arrangements** Tom Jeffery, former Moderator, assumed the Chair to enable Keith McKee to present the report on the Local Arrangements Committee, which had been circulated.  
Keith McKee resumed the Chair.

**Trinity-West Elgin Dissolution Team** No Report

**DaySpring Ministry Team** Andrew Reid presented the report from the DaySpring Ministry Team, which had been circulated.

**Reports of Interim Moderators** Almanarah - London: Tom Jeffery assumed the Chair to enable Keith McKee to present the report on Almanarah. He reported that William Khalil has been interviewed by the Session for possible reception into the PCC. The Session has recommended that the Students and Education Committee of the Presbytery interview William. This recommendation was sent to the Clerk who has passed it on to the Students and Education Committee. Almanarah is preparing for their first Annual Meeting, at which trustees will be elected. William is being mentored by the Rev. Jim Czeglédi, who will be meeting with the Session and congregation in March.

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A Leading with Care Workshop has been conducted by Mr. David Phillips, and this was well-received. Gratitude continues to be expressed to Carol Rayner, the Presbytery's Treasurer, who is acting as Almanarah's treasurer until Revenue Canada has approved Charitable Status.

Keith McKee then resumed the Chair.

Bethel - Ilderton: No Report

Burns - Mosa: No Report

Argyle-Crinan / Duff-Largie: No Report

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DaySpring - London: Mavis Currie presented the report on DaySpring, which had been circulated. She indicated that a Visioning meeting has been set for February 14<sup>th</sup>.

Dorchester / South Nissouri: Rob Shaw reported Diligence.

Knox - Fingal: Kevin Steeper reported Diligence.

Knox - St. Thomas: Andrew Reid presented the report which had been circulated.

**MOTION:** (Reid / Marshall) THAT the contract with The Reverend Ian Johnston to provide Intentional Interim Ministry at Knox Presbyterian Church, St. Thomas, be extended for up to twelve months, effective April 1, 2010. **CARRIED.**

**MOTION:** (Reid / Marshall) THAT the terms of the contract be as approved by the Presbytery of London on February 10, 2009, with the sole exception as below. **CARRIED.**

**MOTION:** (Reid / Marshall) THAT the stipend for the duration of the contract be \$51,000, being the previous stipend plus 2% COLA. **CARRIED.**

Oakridge - London: No Report

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St. James - North Yarmouth: John Bannerman came with good news. St. James wishes to offer an Agreement for a Lay Missionary to Ms. Cynthia Breadner, a student at Knox College, for a one-year period. Mr. Carl Taylor, convenor of the Search Committee, Joan Mansell and John Van Eyk members of the Search Committee were present. Nancy Newell, Representative Elder to St. James gave a brief history of the vacancy at St. James, concluding that Ms. Breadner had conducted worship on January 31<sup>st</sup>, and had been well-received.

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**MOTION:** (Bannerman / Newell) THAT the Ministry Agreement between St. James Presbyterian Church and Ms. Cynthia Breadner for the period of March 1, 2010 to February 28, 2011 be approved. **CARRIED.**

### **Terms of Agreement**

#### **Lay Missionary (part-time) Agreement between Ms. Cynthia Breadner and St. James Presbyterian Church, North Yarmouth**

This is a one-year agreement for the period of 1 March 2010 to 28 February 2011.

Ms. Breadner will serve as a part-time Lay Missionary with the following responsibilities:

1. Lead worship and preach each Sunday including worship preparation (e.g. arrange order of service, choose scripture readings, hymns, prepare the sermon and the children's story). Ms. Breadner will also conduct funerals and other worship services as requested.
2. Provide pastoral care and crisis support to those in need within the congregation.
3. Provide leadership for other ministry initiatives such as Bible study, community outreach and Vacation Bible School in conjunction with the Session and Interim Moderator, with a view toward holistic church growth.

The goals of this ministry are the maintenance of healthy congregational life, a continuity of leadership and the nurturing of spiritual and numerical growth.

Ms. Breadner will be responsible to the Session of St. James Presbyterian Church, North Yarmouth, and its Interim Moderator. She will report on a regular basis to the Session.

The Session meetings will be moderated by the Interim Moderator, who will also be responsible for ensuring provision is made for the celebration of the Sacraments.

The compensation is based upon an average of 15 hours per week (as Ms. Breadner is a full-time theological student at Knox College) with the expectation of 8 hours being spent in preparation and leadership of worship and preaching. A yearly stipend of \$14,400 will be provided, inclusive of housing allowance, utilities and study allowance. (This amount is based on the minimum stipend and allowances for Lay Missionary/Category III for 2010, page 225 of the 2009 *Acts and Proceedings*). Ms. Breadner will also receive five weeks of vacation during which all cost of pulpit supply will be covered by St. James Church.

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This position will be for a one-year contract, which can be renewed and enhanced with the acceptance of both parties, with the approval of The Presbytery of London. However, it may be terminated by the Session or Ms. Breadner with 30 days written notice without further obligation from either party.

**MOTION:** (Bannerman / Newell) THAT Ms. Breadner be transferred to the Care and Oversight of the Presbytery of London, as per *Book of Forms S. 204*, subject to her release from the Presbytery of Barrie. **CARRIED.**

**MOTION:** (Bannerman / Newell) THAT arrangements for a Service of Recognition be left in the hands of the Moderator and the Clerk of Presbytery, in consultation with the Interim Moderator. **CARRIED.**

St. John's - Port Stanley: No report.

**Other Business**

Andrew Reid had given Notice of Motion at the Special Meeting of Presbytery held on January 27, 2010 for presentation at this meeting.

**MOTION:** (Reid / Steeper) THAT the Presbytery reconsider the motion to cite the congregations of DaySpring and Almanarah to appear at the Presbytery meeting in April, when the Shaw notice of motion was to be considered, and deal with the motion at the March meeting.

Discussion ensued, with several individuals speaking against this motion. Tom Jeffery assumed the chair to enable Keith McKee to clarify the details regarding the contract between St. George's and Almanarah, also noting that the Presbytery's intent was not dictatorial, but rather pastoral. Keith McKee resumed the chair.

The motion was **DEFEATED.**

**Adjournment**

On a motion by John Cameron, the Court stood adjourned at eight-thirty o'clock in the evening, to meet again in Regular Session on Tuesday, the ninth day of March, two thousand and ten, at seven o'clock in the evening, in London, and within Chalmers Presbyterian Church.

The Moderator closed the meeting with Prayer.

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Moderator

Clerk